

# St. Alexander Catholic Church

LOVE ONE ANOTHER AS I LOVE YOU

300 S. Cornell Avenue, Villa Park, Illinois 60181/630.833.7730  
office@stalexanderparish.org/www.stalexanderparish.org



OUR LORD JESUS CHRIST,  
KING OF THE UNIVERSE

“Amen, I say to you, whatever you did for one of the least brothers of mine, you did for me.” - Mt 25:38-40

Excerpts from the Lectionary for Mass ©2001, 1998, 1970 CCD. ©LPI

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## Mass Intentions

<b>Monday</b> 8:45am	<b>Nov. 27—Weekday</b> Eleazer Bermejo
<b>Tuesday</b> 8:45am	<b>Nov. 28—Weekday</b> Virginia Jimenez
<b>Wednesday</b> 8:45am	<b>Nov. 29—Weekday</b> Int. Sue Panter
<b>Thursday</b> 8:45am	<b>Nov. 30—Saint Andrew, Apostle</b> Int. Linda Krause
<b>Friday</b> 8:45am	<b>Dec.1—Weekday</b> Int. Mary Jordan
<b>Saturday</b> 5:00pm	<b>Dec. 2—Weekday</b> Brothers & Sisters of DeRose Family/Angela Saporito & Josephine Santisi/John Haag/Int. Mike Gats
<b>Sunday</b> 8:30am 10:30am 6:00pm	<b>Dec. 3—First Sunday of Advent</b> Lena Drake/Richard Flowers/John Bergs Arthur Simms, Sr./Cynthia Brown People of St. Alexander Parish

The Hospitality Committee is taking the month of December off. Therefore, no hospitality will be served after Masses during the month of December.

The committee wishes everyone a blessed Advent/Christmas season and look forward to seeing you in the New Year.



### Hospitality Sunday

**You are all invited for hospitality and fellowship!!!** Parish Council will host hospitality 3 times a month at one of the Masses. Hospitality is a time for all parishioners to get together in a casual setting with friends and just to “visit”. All are invited to bring a favorite comfort food to share with friends after Mass.

**Here is the schedule:**

- 1st Weekend: 6:00pm Spanish Mass
- 2nd Weekend: 5:00pm Mass
- 3rd Weekend: 8:30 & 10:30am Mass

## Weekly Facility Schedule

<b>Mon. 11/27:</b>		
Rental—Pius Basketball	Gym/Hall	4:00pm
Scout Troop 199	Gym/Hall	7:00pm
<b>Tues. 11/28:</b>		
Rental—Pius Basketball	Gym/Hall	4:00pm
Rental—Lions Volleyball	Gym/Hall	6:00pm
Music-Chancel Choir Practice	Church	7:00pm
Parish Council Meeting	Sister’s Room	7:00pm
<b>Wed. 11/29:</b>		
Legion of Mary	Sister’s Room	9:00am
Rental—Pius Basketball	Gym/Hall	4:00pm
Rental—Lions Volleyball	Gym/Hall	6:00pm
Music—Youth Choir	Church	6:00pm
Music—Joystir Choir Practice	Maguire Room	6:45pm
Music—Witness Choir Practice	Church	7:00pm
Music—Spanish Choir Practice	Library	7:00pm
<b>Thurs. 11/30:</b>		
Thursday Coffee	Gathering Space	after 8:45am Mass
Rental—Pius Basketball	Gym/Hall	4:00pm
Rental—Lions Volleyball	Gym/Hall	6:00pm
<b>Sun. 12/3:</b>		
Faith Formation Classes	Multiple Rooms	8:30am
Eucharistic Holy Hour	Church	2:00pm—3:00pm



### Reconciliation

**St. Alexander:**

Tuesdays from 5:00—6:00pm  
Saturdays from 4:00—4:45pm  
or by appointment 630-833-7730.

**St. John the Apostle:**

Mondays from 5:00—6:00pm  
Saturdays from 4:00—4:45pm  
or by appointment 630-279-7404

# Parish News



## Podcast

The first episode of the 75th Anniversary podcast series will launch November 6, 2023. Episodes will be released the first Monday of each month. Watch on YouTube or listen on your favorite podcast platform:



Faith into Action YouTube (video)



Faith into Action Podcast (audio)



## Blessing of St. Francis Xavier Statue

**DECEMBER 3, 2023  
1 P.M.**

Blanchette Catholic Center  
16555 Weber Rd., Crest Hill

On the Feast of St. Francis Xavier, and the final day of the Novena of Grace, a statue of the saint will be blessed at the BCC. The statue will serve as a constant reminder of the patron saint of our diocese. Bishop Hicks will bless the statue at 1 p.m. that day, in an open ceremony so that all may witness this moving event.

COMMEMORATING 75 YEARS OF CATECHESIS, EVANGELIZATION AND SERVICE

## Novena of Grace with St. Francis Xavier

From November 25 through December 3, 2023, members of our diocese will have the opportunity to participate in a nine-day novena of prayer to St. Francis Xavier, the patron of the Diocese of Joliet.

### DAY 1 NOVEMBER 25

Lord, each day you give me new life, new graces, new opportunities to feel your presence. Give me the gift of attentiveness to notice you in the people and your creation which surround my life; that I may grow in faith, and hope, and love. Amen.

### DAY 2 NOVEMBER 26

Father, each day you show me the love of a parent for its child: watchful of my every step, eager for me to thrive; you delight in my happiness and console me in my sadness. May the constant love in which you enfold me give me the confidence to show that same love to friend and foe, family and stranger, alike. Through Christ our Lord. Amen.

### DAY 3 NOVEMBER 27

Father, you speak to me in the silence and in the empty spaces of my life. Give me ears to hear your voice in stillness and in the gentle breeze; eyes to see your presence in things that seem so insignificant at the time. Free me from the relentless whirl of activity, from the obsessions which limit me and snatch away my freedom to answer your call. Like St Francis, may I too become a pilgrim, called to walk the path you set before me, wherever it may lead but always safe in the knowledge that Christ walks beside me unseen. Amen.

### DAY 4 NOVEMBER 28

Lord, before I ever came into being you knew me and loved me. You have knit me together the way I am, and given me life and laughter, friends and the faces of kind strangers, and a world of wonder and new discovery. Grant me the freedom and the courage to discover you anew each day in the people I meet, in the places I go, in the sounds I hear and the things I see. Through Christ our Lord. Amen.

### DAY 5 NOVEMBER 29

Lord Jesus, it is so easy to be tempted as you were tempted in the desert; to make poor decisions for quick gains and satisfaction; to turn the wonderful gifts of your generosity towards unworthy and selfish ends. Give me, day by day, the same Spirit of strength with which you faced down those desert temptations of power, wealth and honour; that my desires and motives, my words and actions, may always be for the greater glory of God, my Lord. Amen.

### DAY 6 NOVEMBER 30

Father, as I look back on this day, there are so many teeming thoughts, such a babble of words, and such a blur of activity, that it is difficult to see your gentle and faithful presence amid it all. Show yourself to me today, and every day. Amen.

### DAY 7 DECEMBER 1

God our Father, praise to you! I am surrounded by so many good people, if only I take the time to notice: people who speak your word of compassion and kindness; people who act to give reality to your justice and reconciliation; people whose lives are good seed growing in rich soil. Give me, too, the grace to live in your Spirit, and to be your presence for those I meet as I go about the business of my day. Amen.

### DAY 8 DECEMBER 2

Father, you are entire goodness and you are goodness for me. Creator of all things, who hold all things in being for me, give me faith in you and in myself, your creation. Amen.

### DAY 9 DECEMBER 3

God our Father, as St Francis Xavier travelled to the ends of the earth, impelled by love of Christ and afire with his good news, give me the trust and the grace to base all that I do entirely on you, safe in the knowledge that you raise up the lowly and fill them with good things. Through Christ our Lord. Amen.



Praying with Saint Francis Xavier  
The Novena of Grace

Visit [diojoliet.org/75th](http://diojoliet.org/75th) for the full novena, which includes excerpts from the letters of St. Francis Xavier

# Parish News

## • Giving Tree Donations

The Giving Tree Ministry is incredibly grateful to all our parishioners at St. Alexander. Thank you so much for your generous contributions. There will be a drop box in the Gathering Space on November 25/26 and then again on December 2/3 for your gifts. Please place the gift card in an envelope with the family number and recipient's name on the envelope. Additional Jewel, target, and Walmart gift cards will be accepted if you were unable to use the "Sign Up Genius" to make your contribution.

If there are any questions, please feel free to contact Betty Martin at 630.346.0177 or Barbara Colby at 630.725.8425.

*Thank you.*



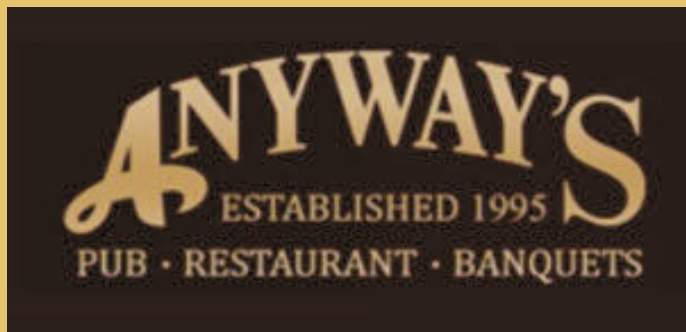
**Two of our choirs, *Joystir and Chancel*, are looking for an accompanist.**

- **Joystir Choir** meets for practice on Wednesdays at 7:00 p.m. and sings for the Mass on Saturdays at 5:00 p.m. and Sundays at 8:30 a.m. The Masses are every first and third weekend of the month. Joystir Choir group is also seeking a guitarist and singers to join
- **Chancel Choir** meets for practice on Tuesday at 7:00p.m and sings every Sunday at 10:30 a.m. Mass.

The piano accompanist is paid a stipend for both rehearsal and Masses played.

Interested? Please contact Music Director Gina Gabriel at [ggabriel@stalexanderparish.org](mailto:ggabriel@stalexanderparish.org).

**Also, anyone who likes to sing, is welcome to join either one of these choirs.**



**Welcomes**  
**St. Alexander Church**  
Monday, December 4 and  
Tuesday, December 5, 2023  
for a **Dine and Donate** all day EITHER DAY  
(includes carryout).

15% of monies brought in by families and friends will be donated to St. Alexander Church (Just mention St. Alexander Fundraiser when ordering).

Proceeds will go towards our future 100th Anniversary celebrations.

Anyway's  
5 East Roosevelt Road  
Oakbrook Terrace

### November 2023 NOVENA OF GRACE

From November 25 through December 3, members of our diocese will have the opportunity to participate in a novena of prayer to St. Francis Xavier, our patron saint.

**Days**

There will be a novena of prayer to St. Francis Xavier, our patron saint, from November 25 through December 3. Each day will have a specific prayer and reflection. The novena will be held at the St. Francis Xavier Church in Oakbrook Terrace, Illinois. The novena will be held from 7:00 p.m. to 9:00 p.m. each day.

**Activities**

- Attend the novena prayer service each day.
- Read the novena prayer and reflection each day.
- Attend the novena prayer service each day.
- Read the novena prayer and reflection each day.

**Prayer**

Lord, I pray for you, my dear St. Francis Xavier, who gave us the example of a life of prayer and devotion. Help me to follow your lead and to live a life of prayer and devotion. Amen.

Scan the QR code or visit the website for daily prayers and reflections. [diojoliet.org/75th](http://diojoliet.org/75th)

# Parish News

## DONATE ONLINE TODAY! It's Simple, Safe & Convenient



Scan QR code with your camera phone



You can also go to [www.stalexanderparish.churchgiving.com](http://www.stalexanderparish.churchgiving.com)

## EARLY BULLETIN DEADLINES:

Due to the upcoming holidays, bulletin items must be submitted early. Please submit to [bulletin@stalexanderparish.org](mailto:bulletin@stalexanderparish.org). Thank you.

### Submit by Noon:

- Nov. 29
- Dec. 5
- Dec. 11
- Dec. 18
- Dec. 20

### Publication Date:

- Dec. 10
- Dec. 17
- Dec. 24
- Dec. 31
- Jan. 7, 2024

## Stay Connected with St. Alexander



Scan Me

**Website:**  
[www.stalexanderparish.org](http://www.stalexanderparish.org)



[office@stalexanderparish.org](mailto:office@stalexanderparish.org)



**Instagram:** [saintalexandervp](https://www.instagram.com/saintalexandervp)



**Facebook:**  
Saint Alexander Villa Park Illinois



**YouTube Channel:**  
St. Alexander and St. John the Apostle, Villa Park



Text STALEXANDER to 84576 to sign up for Email and text Updates & announcements

Join us for:  
*National Eucharistic Revival Adoration Holy Hour*

**Sunday, Dec. 3, 2023**  
**2:00—3:00pm**  
**In the church**  
**Rosary, Music & Benediction**

This is your unique opportunity to be the hands and feet of Jesus in a tangible and visible way, to spare men and women from a lifetime of regret, and to save the lives of their precious, unborn babies. Visit us at [www.onechoiceonelife.org](http://www.onechoiceonelife.org).

PREGNANCY | STD | EDUCATION | COUNSELING

[www.onechoiceonelife.org](http://www.onechoiceonelife.org) | 630.701.6270

# Faith Formation & Parish News

Director Faith Formation: Kathy Halloran—stasfaithform.dre@gmail.com

## Parish Council Corner November, 2023

Behind every strong man is a great woman... isn't that how the saying goes? Well, according to our Lord Jesus, women were a very important part in every stage of His life. Jesus talks about women positively in the New Testament, and He sees them as disciples and witnesses. As his followers, so do we.

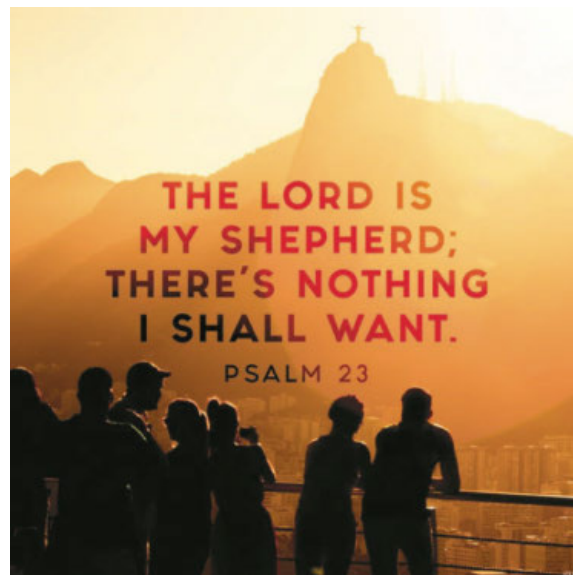
Here at St. Alexander Church, we have many wonderful women who are unassuming, working to spread God's word, and are constantly picking up the slack to make things work around here. We call them our CCW.

CCW stands for Council of Catholic Women, and its focus is fourfold—church, community, family, and international. Within our church, these ladies support a multitude of daily needs. They provide blankets surrounded in prayer for friends and acquaintances who are ill or suffering. They have activities for Mary's Circle to offer events for those who enjoy daytime activities. They see our church as their family, so they bake and serve at hospitalities. They help out at baptisms, weddings and funerals. They support the altar with the changing of linens as needed. They offer salad suppers, bingo, and other events to promote unity and love among the women of our church. Within our community they provide a popular craft fair each year in October. They strongly support the right to life. Internationally, caring for our environment is important to them, and they continue to teach all of us how to be aware of the earth around us.

It's fine that these women are unassuming, but it's also time to recognize them for their hard work and love for our church community. On behalf of St. Alexander parish, I would like to thank these wonderful ladies for their time, love, energy, and commitment to our church family. Please, do the same. Let these women know how much we love and need them.

Please contact me if you have any questions or concerns. In the meantime, have a great month! May God bless you all.

Linda Krause  
Lindakra@gmail.com



We hold our military personnel and their families in our prayers. To add a name to the Military Prayer List, please email: [bulletin@stalexanderparish.org](mailto:bulletin@stalexanderparish.org) or call the Parish Office @ 630-833-7730. Names will be published once a month.

**Tony Amore** (son of Joe and Betty)  
**Jenna Bishop** (daughter of Ed & Annette Bishop)  
**Dan Burgess** (grandson of Marilyn Hannon)  
**Terry Connelly** (son of Sue Connelly)  
**John Cooper** (nephew of Joyce Splan and Patrick Belling)  
**Tom Crilly** (son of Joseph & Kim Crilly)  
**Saverio D'Alessandro** (son of Sue & Tom D'Alessandro)  
**Dustin Hayes** (grandson of Kevin & Mary O'Connor)  
**Daniel Hogan** (son of Ed & Annette Bishop)  
**Eric Iftner** (brother of Megan Iftner)  
**Cameron Littleson** (son of Ann & Scott Littleson and son-in-law of Greg and Terry Maher)  
**Joseph McNulty** (nephew of Kathy McNulty)  
**John Mikita** (nephew of Frank Gill)  
**Adam Montana** (Son of Christine & Dennis Montana and big brother of Jeremy Montana)  
**Michael O'Hara** (son-in-law of Sue Connelly)  
**Alexander Reiland** (Great-Nephew of Ann Campbell)  
**Weston Renken** (nephew of Jim & Denise Renken)  
**Luke Russell** (son of Annmarie Baughman)  
**Luc Stanicek** (nephew of Mary Flynn)

# Prayer Intentions



## PRAY FOR VOCATIONS

- 27. Sr. Jo Anne Murphy OSF, Sr. Roberta Naegele OSF
- 28. Fr. Philip Timko O.S.B., Fr. Kenneth Zigmond O.S.B.
- 29. Saul Garcia, Reyes Gonzalez, John Jensen, HCarles Scott Parks (2025 Deacon Candidates)
- 30. Sr. Albert Marie Papesh OSF, Sr. Maria Pesavento OSF, Sr. Phyllis Pitz OSF



We pray for those who have recently been added to our prayer list for the sick. Names will remain in the bulletin list for 1 month. If someone can be taken off this sick list, please let the Parish Office know. Thank you.

**Ray Bacci, Charles Baker, Pete Connelly, Bill Conroy, Kathy Drinkwater, Sandra Krutz, Reinelia Leiva, Mary Mullen, Fr. John Ouper, Brianna Payne, Paloma, John Rich, Jr., James Rohrich, Susanne Strickland, Deacon Herb Waldron, Kevin Wallace, Laurie Wallace, those affected by the conflicts in Ukraine & Israel**

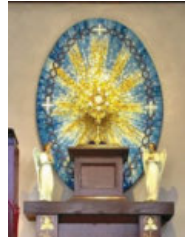
We continue to pray for all the names listed on our online prayer page for the sick. Please visit our website : [www.stalexanderparish.org](http://www.stalexanderparish.org)



**Our Faithful Departed**  
Deacon Chris McCaffery and those who died from COVID, Natural Disasters and the violence in our world.

## Eucharistic Adoration

The Adoration Chapel is open:  
**Tuesday: 3:00pm—10:00pm,**  
**Wednesday: 3:00pm—9:00pm,**  
**Thursday: 3:00pm—10:00pm.**



*The Chapel is located in the Kennedy Center building North of the Church on Cornell Avenue.*

**Adoration is also available in the Church on Mondays from 3-4pm.**

## Rosebud Program

*"Please pray for the following who have requested prayers of CCW's Rosebud Program."*



### CONGRATULATIONS!

**Lori & Fred on the birth of their son Lucas Frederick.**  
**Anthony & Beth on the birth of their daughter Lucille Lake.**  
**Katie & Joh non the birth of their son Jack.**

Lindsay & Dan due in 1/2024  
Diana & Jake due in 1/2024

Patrick & Anna due 4/2024

### Special Intentions for:

Tracey & Bob	Maria & Bobby	Carl & Terrie
Tony & Andrea	Amy & Sam	Amanda & Scott
Rose & Eleodoro	Mary Frances	Bob & Cyndy
Mary & Jared	Julie & Rus	Jason & Leah
Lisa & Jim	Cin	

Please call Michele if you have any questions or would like to add a name or update: 630.564.8423.



## Vocations Cross (3rd Sunday of the Month @ 10:30 Mass)

Recognizing the importance of praying for Vocations to the Priesthood and Religious life, the Council of Catholic Women (CCW) is asking one family a month to pick up the Vocations Cross at Mass and pray for an increase of vocations that month.

If you are interested, please contact Judy Emerson @ 630-620-1425 to sign up for the Vocations Cross.

# Stewardship

Sunday Collection: 11/12/2023.....	\$6,015
Online Giving (WeShare) 11/8—11/14/2023	\$2,460
Weekly Goal.....	\$8,654
YTD Actual Sunday Coll .....	\$175,718
YTD Goal Sunday Coll—52 weeks.....	\$450,000
Major Maintenance 11/12/2023.....	\$411
Major Maint. Online Giving 11/8—11/14/2023	\$20

*Thank you for your continued support of St. Alexander parish.*

# Parishioner Registration

## Why register with St. Alexander Parish?

**Faith is a Journey, not a Destination.** Registering with the parish is a commitment to your Faith Journey and St. Alexander’s would like to walk with you.

### Benefits to registering as a Parishioner:

1. Registration helps you stay connected with the parish, builds community and helps the parish stay connected with you.
2. Other parishes (*including St. Alexander*) often request verification of a person’s status as a practicing Catholic, attendance at Mass, sacraments, etc., when that person has been asked to be a **Godparent or Confirmation Sponsor**. Without registration, no such verification can be made.
3. Census numbers may determine how many priests are assigned to a parish and how many Masses and enrichment programs are planned and scheduled.



**The 2023 CATHOLIC MINISTRIES ANNUAL APPEAL**

**PLEDGE REPORT: Nov. 12, 2023**

Thank you to all those who have made pledges. Please continue to make your **2023 CMAA** pledge payments . **Once** we have reached our goal in paid pledges, 70% of the additional funds received will be returned to the parish for our use.

<b>Parish Goal:</b>	<b>\$46,700</b>
<b>Amount Pledged:</b>	<b>\$46,511</b>
<b>Amount Paid:</b>	<b>\$45,065</b>
<b>Remaining Balance:</b>	<b>\$1,446</b>
<b>Donor Count</b>	<b>218</b>

## Welcome to St. Alexander!

We are blessed to have you with us today—and every weekend! Our liturgies are enhanced by your presence and participation. We hope that you find the experience here at St. Alexander’s to include a warm and inspiring celebration of the Eucharist and the faith that we profess.

If you are not registered at St. Alexander’s or are registered and need to make changes, please complete the form below and place it in the offertory basket or mail it to the Parish Office at 300 S. Cornell Avenue, Villa Park, IL 60181.

\*\*\*\*\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

[  ] New Parishioner [  ] New Address

[  ] New Phone Number

## CREATE A FAMILY LEGACY!

Use this free tool to create a Will, write your testimony and make sure your values and valuables are passed on to those you love!

[FREEWILL.COM/DIOCESEOFJOLIET](http://FREEWILL.COM/DIOCESEOFJOLIET)





# Deanery/Diocesan News

## Attention Business Owners, Professionals, Self-Employed and Families! Bulletin Advertising Opportunities Available!

Robin Ungaro from our bulletin publisher, LPI, is working on securing new ads for the advertisement section of our bulletin. We need your help! Please consider purchasing an ad. Your ad and participation make our bulletin successful, and you attract customers!

Advertisements can be purchased for a business, a family, a charity, in Memory of a Loved One, or to support the Church or a community service organization. If you would like to run an ad or would like more information, please call Robin Ungaro. Robin can be reached directly at (203) 747-5671 or via e-mail [rungaro@4lpi.com](mailto:rungaro@4lpi.com) **THANK YOU!**

## Mount Assisi Convent Display of Christmas Nativity Sets and Open House Sunday, December 3<sup>rd</sup> 1:00 PM-4:30 PM Mount Assisi Convent

Please join the Sisters in celebration of the 800th anniversary of the first Nativity Display in 1223 by St. Francis of Assisi.

Come to see and appreciate the Nativity sets that were collected by the Sisters through the years, as well as some sets loaned for this display by friends and family.

**Mount Assisi Convent  
13900 Main St.  
Lemont, IL 60439**



## NOW HIRING! CNA Nursing Students Care Givers

St. Joseph's Convent in Lemont is looking for CNAs, Nursing Students, and Care Givers for part-time or full-time positions.

\*\* For nursing students, there is no requirement to have a CNA Certificate.

Very good benefits, flexible schedule.

**Please call Dr. Krestina at 708-912-7510.  
Sisters of St. Francis- St. Joseph's Convent  
Mount Assisi Campus  
13950 Main Street, Lemont**

## Catholic Charities' Anger Management Group

Catholic Charities' Counseling Services presents a new virtual group series for men and women, Anger Management. This group will help you learn to recognize the signs of anger and ways to maintain control. You will start to identify triggers and resolve them calmly. Instead of suppressing your rage, you will gain strategies for expressing your anger in a controlled, constructive way.

The program starts on November 20th, 2023 and meets virtually each Monday at 5:30PM. Go to [catholiccharitiesjoliet.org](http://catholiccharitiesjoliet.org) or call 815-723-0331 to register.

Questions? Email [counselingreferrals@cc-doj.org](mailto:counselingreferrals@cc-doj.org). Please note: This program is not intended for court, legal, probation, parole, and employment requirements.

## Deanery/Diocesan News

All women of St. Alexander are invited to our

*Women's Morning of Reflection:  
"Celebrating the Holidays with God"  
(Sponsored by St. John's CCW)*

Join us as we discover ways to make the holiday season more spiritually uplifting and meaningful.

Saturday, December 9th  
St. John the Apostle Library  
(330 N. Westmore Ave, Villa Park)

8:00 Mass (optional)  
8:30 continental breakfast  
9:00 program

Cost: \$5

Please contact Terry to register:  
Text or call 630-235-2966  
Email: [tlb1004@att.net](mailto:tlb1004@att.net)



### DIOCESAN JOB OPPORTUNITIES

#### St. Pius X Parish in Lombard is seeking a Part-Time Maintenance / Custodial Person

St. Pius X Parish in Lombard is searching for a part-time maintenance / custodial person. This is a non-benefited position of approximately 30 hours per week (must be flexible for the hours). Able to lift at least 40 lbs. This position requires a team-player attitude, attention to detail, and confidentiality.

Call the Parish Office at 630-627-4526 for further information.

#### Religious Education Administrative Assistant - St. Michael Parish, Wheaton, IL

St. Michael Parish is seeking a part-time Religious Education Administrative Assistant. The RE Administrative Assistant will be detailed oriented, self-motivated, organized, and will commit to the utmost confidentiality. Responsibilities include but are not limited to greeting people, answering phones, and performing general office work. Qualifications include proficiency with Microsoft Office, Google platform including: Docs, Sheets, Forms and Calendar. Have an aptitude for learning new software and systems (ie. PDS, VBS Pro, FACTS, Flocknote). This position requires a practicing Catholic who supports the mission, philosophy, objectives and policies of the Catholic Church and the Diocese of Joliet. To view a complete job description, visit: [The Roman Catholic Diocese of Joliet in Illinois](#). To apply for this outstanding opportunity, please send a cover letter and resume to Colleen Brodhead, Director of Faith Formation at [cbrodhead@stmichaelcommunity.org](mailto:cbrodhead@stmichaelcommunity.org) or call (630) 462-5043 for additional details.

**Parish Center:** 630.833.7730  
**Office Hours:**  
 Monday-Thursday 9:00 a.m. — 12:00 Noon  
 1:00 p.m. — 4:30 p.m.  
 Friday 9:00 a.m. — 1:00 p.m.  
**Church Website:** www.stalexanderparish.org  
**Parish e-mail:** office@stalexanderparish.org  
**Bulletin e-mail:** bulletin@stalexanderparish.org

**Mass Schedule:**  
 Monday - Friday: 8:45 a.m.  
 Saturday: 5:00 p.m.  
 Sunday: 8:30 a.m. and 10:30 a.m.  
 6:00 p.m. (*Spanish Mass*)

**Sacrament of Reconciliation**  
 Tuesday: 5:00 p.m. — 6:00 p.m. (Eng/Span)  
 Saturday 4:00 p.m. — 4:45 p.m.

**Sacrament of Baptism**  
*Attendance at a pre-Baptismal class is required for both English and Spanish Baptisms. Pre-registration is necessary prior to class.*

2<sup>nd</sup> and 4<sup>th</sup> Sunday of the month @ 12:15 p.m.

**Spanish Baptisms:**  
 3<sup>rd</sup> Sunday of the month @ 3:00 p.m.

**Sacrament of Marriage**  
 Arrangements must be made **AT LEAST SIX (6)** months in advance before making other arrangements.

**Eucharistic Adoration Chapel**  
**Tuesday and Thursday from 3:00pm—10:00pm**  
**Wednesday from 3:00pm—9:00pm**

**Pastor:** Reverend Mark Rosenbaum

**Mass Assistants:**  
 Rev. Nhan Van Tran SVD/Rev. David Medow/  
 Rev. Johnus Cherunilath

**Permanent Deacons:**  
 Christopher Cochran/Julio Jimenez/James Krueger/  
 Mark Ranieri, Jr./Matthew Tretina

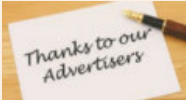
**Office Administrator:** Sue D’Alessandro

**Music Coordinator:** Gina Gabriel

**Parish Registrar:** Rita Matthews

**Faith Formation:** 630.833.7730  
**E-mail:** stasfaithform.dre@gmail.com

**Director:** Kathy Halloran



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